

# A/V REQUIREMENTS FOR DEWITT JONES

## HOW THE SHOW RUNS

Mr. Jones comes onto the stage lit by a full stage wash. He speaks to the audience for ten to fifteen minutes. He then asks that the lights be dimmed. The house lights are turned off completely, as is the stage wash, and Dewitt is then lit (dim glow) by a single light on the podium area.

Mr. Jones stands beside the podium while showing his Keynote/Power Point presentation. The only lights in the room during the presentation should be the podium light and the projector. All other lights (set lights etc.) should be completely turned off, just like a movie theater.

At the end of the presentation, Mr. Jones will raise his hands and say, "Thank you very much!". The stage wash will come up again and he will move to the center of the stage to take a bow. Depending on what is next in the program, the house lights may come up as well.

## DIGITAL PRESENTATIONS

Mr. Jones **MUST HAVE** a **MACINTOSH COMPUTER** provided to run his presentation in **KEYNOTE** (version 9 or better). There is no video in the presentation, just still images with dissolves between them. There is no video in the presentation, just still images with dissolves between them.

Mr. Jones prefers **NOT** to have a lap top computer on the podium. We will send a CD to you with both his Keynote and PowerPoint™ presentation before the program date. Please load this on your computer and make sure everything is working perfectly. Dewitt will confer with you to confirm all details of the program several days before the play date.

## ADVANCING THE IMAGES

Mr. Jones requests a DSan 'Perfect Cue' Wireless Cue Light to advance his images. It is the industry standard and the most reliable cue light available. If this is not available, please contact us.

## PROJECTION

Mr. Jones is a former National Geographic photographer. The images in his presentation are full tonal range photographs and require the best projection equipment available for maximum impact.

1. An LCD projector with minimum native resolution of XGA (1024 X 768). Additionally, the projector should have the capability of individual adjustment of the red, green and blue outputs, brightness and contrast.
2. Projector brightness (Lumens rating) should be appropriate for the combination of screen size and audience size.

## SCREEN

1. All of the slides in Dewitt's presentation fit the horizontal format.
2. Mr. Jones requests the largest rectangular screen that will fit comfortably in both the room and the client's budget. The larger the screen, the greater the impact of the photographs.
3. **Important:** The screen should be placed high enough above the floor of the room so that the audience can view the entire image. At several points in the presentation there is information on the bottom edge of the screen that is very important to the presentation.
4. Please let Mr. Jones know before the presentation if the performance will be front or rear screen projection
5. If the audience is larger than 900, client should consider using two screens. Please call Mr. Jones to consult on the audio visual requirements for audiences larger than 900.

## SOUND

1. Mr. Jones requests a wireless lavalier microphone, unless the sound quality is significantly better with a wireless hand-held mike. There should also be a back up mike on the podium.

## STAGING

1. A glass of water (no ice) on the podium.
2. Stage or risers. Mr. Jones requests that the podium be raised above the general level of seating to assure the best possible visibility. Further, additional staging should be provided as Mr. Jones prefers to deliver most of his presentation in front (or to one side) of the podium.

## LIGHTING

1. Many smaller conference rooms have fixed lighting that is not always conducive for visibility, much less dramatic effect. If the budget is available, supplemental lighting should be provided for both the stage area and the podium. The general stage wash should be on a separate dimmer so it can be completely turned out during the presentation.
2. The lighting in the rest of the room should be checked before Mr. Jones' arrival. Make sure that the room can be completely darkened. If there are any "work lights" or "safety lights" (beside exit signs), arrangements should be made to have them turned off. If there are any exit light near or behind the screen, arrangements should be made to have them dimmed or partially covered during the presentation.